

MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final
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Meeting Name: IPRS Core Team Meeting
Facilitator: Eric Johnson, DMH
Scribe: Sara Parks/
Date: 1/4/06
Time: 10 - 11 a.m.
Location: Hargrove, Conference Room D

IPRS Core Team Attendees:

x Sharlene Bryant
 x Cathy Bennett
 x Cheryl McQueen
 x Shannon Johnson
 Gary Imes
 Joyce Sims
 x Jackie Kidder
 x Rick Debell
 x Thelma Hayter
 x Eric Johnson

Others:

x Tim Sullivan
 X Jamie Herubin
 x Sandy Flores
 X Sara Parks
 X Mike Frost
 X Paul Carr

Attendees:

Alamance-Caswell	x Onslow
x Albemarle	x OPC
x Catawba	x Pathways
Centerpoint	x Pitt
x Crossroads	x Roanoke-Chowan
x Cumberland	x Rockingham
Durham	x Sand hills Center
x Eastpointe	x SE Center
x Edgecombe-Nash	x SE Regional
x Five – County MHA	x Smoky Mountain
x Foothills	x Tideland
x Guilford	x Wake
X Johnston	x Western Highlands
x Mecklenburg	x Wilson-Greene
x Neuse	
x New River	

Attendees:

Item No.	Topics	Review checkwrite from December 16, 30 (cut-off date)
1.	Division and EDS Review	<p>Upcoming checkwrites (cut-off dates) – January 6 (2nd checkwrite), 13th</p> <p>Tim Sullivan: Update Medicaid issues</p> <p>BugCentral Status</p> <p>Key CSRs</p> <p>Operations Support: File Maintenance, Security, and Help Desk</p> <p>Area Programs joining this week:</p>
2.	Area Programs	<p>Roll call</p> <p>Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.</p> <p>Review Checkwrite from December 16, 30 (cut-off date)</p> <p>Upcoming checkwrite (cut-off-dates) - January 6 (2nd 2006 checkwrite), 13th</p> <p>IPGR7001 – Attending Provider Reimbursement by Agency has new field date of service; implemented December 15, 2005.</p> <p>New (2006) CPT Codes</p> <p>IPRS Security and External Provider Access</p> <p>Reminder: Medicaid – Retroactive Report IPKR8102 from December 24, 2005</p> <p>Reminder: After receiving new provider numbers from DMA, please send these numbers to the IPRS QA distribution list: IPRS.QandA@ncmail.net</p> <p>IPRS Questions or Concerns</p> <p>DMA Direct Provider Enrollment Questions – A. Floyd/ P. Horrell</p> <p>MMIS Updates - Tim Sullivan & Shannon Johnson</p> <p>Medicaid Questions or Concerns</p> <p>Updates to Roll Call?</p> <p>Any other area program questions/comments?</p> <p>DMH and/or EDS concluding remarks.</p>

Next Meeting: January 11, 2006

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	Review checkwrite from December 16, 30 (cut-off date) – A lot of EOB 11's, 120,000 claims and 40,000 denials. Durham had ¼ of the denials and they are working through them. Alamance-Caswell may be out of budget with DD dollars.
2.	Upcoming Checkwrites –January 6th (2nd checkwrite 2006), 13th
3.	Tim Sullivan & Shannon Johnson – Update on Medicaid Issues – Enhanced benefits approved, but we're not sure on implementation date.
4.	Bug Central Status: 3 bugs; 2 in customer review and 1 in process working
5.	Key CSRs: Eric and Cheryl reviewed fast track for CPT codes. We have 1 note to add. We will not be meeting today, but next week.
6.	Operations Support – File Maintenance, Security – The FM request regarding CPT codes is complete. Jamie will be sending out an alert.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	Roll Call (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
3.	Review Checkwrite – December 16, 30 (cut-off date)
4.	Upcoming checkwrite - January 6th (2nd checkwrite 2006), 13th
5.	<p>Agenda items</p> <p>IPGR7001 – Attending Provider Reimbursement by Agency has new field date of service; implemented December 15, 2005.</p> <p>New (2006) CPT Codes – Descriptions are fine. Date of service is 1/1/06. Date of service prior to 1/1/06 use the old codes.</p> <p>IPRS Security and External Provider Access – External Providers should not have access. Contact Judy Boone if your IPRS Coordinator changes at your site.</p> <p>Q: Gina (Catawba) – Does that also mean if IPRS Coordinator backup changes we need to contact Judy Boone?</p> <p>A: Yes</p> <p>Reminder: Medicaid – Retroactive Report IPKR8102 from December 24, 2005 – This report is found on R2W and should list claims that need your attention.</p> <p>Reminder: After receiving new provider numbers from DMA, please send these numbers to the IPRS QA distribution list: IPRS.QandA@ncmail.net.</p> <p>There are a couple of reports to help you identify client eligibility: IPKR3751 – will show lists of clients getting ready to expire in the next two months. IPCR1851 – will list suspends due to eligibility. Work these before next two checkwrites and they will pay.</p>

<p>6.</p> <p>7.</p>	<p>IPRS Questions or Concerns:</p> <p>Q: Gina (Catawba) – I have a provider who is questioning 2006 CPT manual codes. A: Send to Q & A and we will send it to Carol Robertson. Q: Kathy (Smoky Mountain) – Will we receive a new list of codes? A: Yes. They are also listed in the January bulletin. Q: Kay (Eastpointe) – I am receiving paper checks for direct enrolled providers instead of direct deposit. I have returned these to DMA. Is this the right process and why are we receiving paper checks instead of direct deposit? A: No, return the checks to EDS. You need to fill out the EFT form for each group number. Q: Lou (Tideland) – Do I need to fill out an eft form for each employee number? A: No. Q: Kim (Neuse) – Can CAP case management code be rendered to any DD consumer? A: Shannon read definition from July 2005 special bulletin. Q: Gina (Catawba) – Audits/edits being added is that on hold? A: We will try to get in with the new service definitions. Q: Tom (Western Highlands) – Can you go over timely filing limit? A: You have until last checkwrite in October to submit for claims in previous fiscal year, but will pay out of current fiscal year budget. Q: Martha (New River) – I have two denials for people under 20 (S9485). Effective 10/1/05 people 20 and under receive service need modifier HA. Why wasn't this announced in the October or January bulletin? A: Will check with DMA on this.</p> <p>DMA Direct Provider Enrollment Questions – Angela Floyd and Pamela Horrell (absent)</p> <p>MMIS Updates Tim Sullivan & Shannon Johnson - Enhanced benefits approved, but we're not sure on implementation date. Seminar dates for next week are as follows: January 9th – Asheville January 11th – Statesville January 17th – Greenville January 19th - Raleigh</p> <p>Medicaid Questions or Concerns</p> <p>Q: Jody (Johnston) – I did not see the bulletin on the website. Can you check on this? A: Shannon will check with DMA on this. The bulletin should have been published on 1/3. Q: Kay (Eastpointe) – Is the seminar for Billing or Clinical Staff? A: It's beneficial to both. Carol will be discussing service definitions and Shannon will be discussing billing. Q: Gina (Catawba) – Will they go over the application process? A: Shannon can check on this. Q: Where is the seminar info? A: Under DMA provider links, new to web Q: Tom (Western Highlands) – Will endorsements be discussed during the seminar? It was mentioned in the September 2005 bulletin. A: Shannon will be going over this.</p> <p>Updates to Roll Call; Other Questions?</p> <p>DMH and/or EDS Concluding Remarks:</p>
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Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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